Full Name

High School Student

Career Objective

This is the elevator pitch on why you're the best fit for the position you're applying for. Make this bit about what you bring to your potential employer – what you can provide them instead of what you want from them.

About

Address Phone number Email Website

Education

Current Year or Grade Level Name of School Location Expected Graduation Date or Inclusive Dates GPA (if above 3.5 only)

Skills

- This can include technical skills.
- This can also include soft skills. Soft skills are personal attributes that are valuable in the workplace.
- It's usually presented in bullet form.



Work Experience

Title / Position
Employer / Institution
Inclusive Dates
Job Description

Volutneering and Extra *Curricular*

Volunteer Position or Activity Role Organization or Activity Name Inclusive Dates Job Description

Volunteer Position or Activity Role Organization or Activity Name Inclusive Dates Job Description

Volunteer Position or Activity Role Organization or Activity Name Inclusive Dates Job Description

Awards

- List of awards received that may be of interest to your potential employer
- It can be academic achievement or skillsbased.

Certificates and/or Seminars Attended

Certificate or Seminar Description Inclusive Dates Skills Learned

Certificate or Seminar Description Inclusive Dates Skills Learned





